

Paper Document Detailed Guidelines

This document presents to the Authors the guidelines of their papers that are to be submitted for presentation during the 4th Congress of Geographical Information Systems and Spatial Analysis in Agriculture and Environment (May 24th – 25th – 26th, 2022)

These guidelines aim to achieve uniformity in papers' presentation and in Minutes' publication. It is recommended that guidelines are strictly followed.

Be kindly requested to send your document in digital format (text file with .doc/ .docx extension)

- 1 Every paper should include the following sections and **in the listed order**
 - 1.1 Abstract in Greek language (up to 300 words), including the Authors' Title, Authors' Full name, Authors' Workplace
 - 1.2 Keywords (up to 6)
 - 1.3 Introduction
 - 1.4 Data and Methods
 - 1.5 Results and Discussion
 - 1.6 Conclusion (optional)
 - 1.7 Abstract in English language (up to 300 words), including the Authors' Title, Authors' Full name, Authors' Workplace
 - 1.8 Acknowledgements (if any)
 - 1.9 References
- 2 Paper's length should not exceed the 14 pages including Tables, Figures, References, etc. Pages' numbering should be continuous.
- 3 In particular, the various sections of the paper should be conducted according to the following order:
 - 3.1 Paper's first page should contain the title (capital and Bold fonts) in the centre of the page
 - 3.2 Author(s) full name (in small bold fonts in the centre of the page) and Author(s) workplace in detailed postal and e-mail address (in small simple fonts in the centre of the page)
 - 3.3 Abstract, Keywords, Paper sections. The word "*Keywords*" should be in small bold fonts on the left side of the page
 - 3.4 The Heading of each section (e.g. Abstract, Data & Methods, etc.) should be in the centered and in small bold letters.
- 4 The document should be in A4 page with 1,5 line-spacing, 0 spacing before and after, Calibri fonts in 12 size and 3cm left and right margins.
- 5 The Tables, the Figures, etc., should be embedded in the text, in Arabic numbering. Their Titles should be in small bold fonts and in the same size of text's fonts. More specifically regarding the Figures created in excel, they must be inserted in the document by using the command "**paste link**" so that there is the possibility to minor interventions in Figures, such as the size of the fonts or the size of the Figure.
- 6 References are listed in the document and at the end of the Paper in certain fashion. It is recommended that HARVARD system is followed, basic principles of which are as follows:
 - 6.1 Within the text, the References will include the Author's name and chronology, both in parentheses or only the chronology. In case of two Authors, both will be mentioned, (e.g. Chronopoulou and Anastasiou, 2000). In case the Authors are more than two, then the registration is made as Chronopoulou et al. (2000).
 - 6.2 In case there are more than one consecutive References, these must follow a chronological order (e.g Chatzikyriakos 2013, Kyriakidis 2014)

- 6.3 In case there is more than one publication of the same Author and of the same year, these should be numbered as a, b, c (e.g. Alexiou 2002a, Alexiou 2002b).
- 6.4 The References' quotation order in the end of the Paper should be under the following rules:
- a The quotation should be in absolute alphabetical order (e.g. Paschalidou, A., and Tsakalidis, G., 2005).
 - b Publication in Journal: Authors' names are listed (as stated in a.), the year, the paper's Title, Journal's Title (internationally acknowledged abbreviation of the title), the volume and the number of the publication's first and last page (e.g. Martin, A.M., and C.M. Olsen, 2004. Nitrogen Efficiency of Agricultural Soils, *Soil Sci. Soc. Am. J.* 58: 334-341).
 - c Book: Author(s) name, year, book's title, publisher, publication's place (e.g. Miller, P.L., Reuter R.W., and Shickluma S.B.. 2001. *Soils: An Introduction to soils and plant growth.* Prentice Hall, Englewood Cliffs, NJ).
 - d Chapter in monograph or Special Edition: cited chapter's Author(s), the year, chapter's title, number of the chapter's first and last page, publication's coordinators of the monograph name(s), publisher, publication's place (e.g. Moss, J.P., I.V. Spirlman, , and R.W. Gibbons. 1981. Utilization of *Arachis* species as a source of *Cercospora* resistance. Pp. 675 – 679. In G.K. Manna and U. Sinhu (eds.) *Perspectives in cytology and genetics.* Vol. 4. Hindasia Publ., Delhi, India).
 - e Paper in Congress Minutes: Author(s) name, paper's title, numbering of the first and of the last page of the paper, publication's coordinators of the Congress Minutes, Congress's title, Congress's place, Publisher, publication's place (e.g. Uehara, G., B.B. Trangmar, and R.S. Yost. 1985. Spatial variability of soil properties. Pp. 61-95. In D.R. Nielsen and J. Bouma (eds.). *Soil spatial variability. Proc. Workshop ISSS and SSSA, Las Vegas, NV. 1984.* PUDOC, Wageningen, Netherlands.).